



APRIL to MAY 2017 AGENCY PROVIDER TRAINING SCHEDULE

*** MUI and Overview training is offered twice a month. Agency providers have the option to register staff for a full 8 hour session, half days or for separate 4 hour sessions. RSVP is required for all trainings.

Anyone arriving more than 15 minutes late will be NOT BE ADMITTED and must reschedule.

If 10 or fewer people register for training, the session will be cancelled.

Attendees who are not registered will NOT be admitted and must reschedule.

RSVP is required for all trainings at least 5 days before the scheduled date. Please notify us of cancellations.

Please email to: provider.support@CuyahogaBDD.org or call Provider Support at 216-931-7474.

APRIL

Training Topic and Description	Date and Time	Location	Target Audience	Training Hours
OPEN HOURS - by Appointment Only – Bring username & password for DODD & CCBDD	Monday, April 3 Call for a ppointment	CCBDD ADMIN BUILDING	ALL Providers - 1:1 assistance with billing, DODD MSS and Data Warehouse & PST.	
OPEN HOURS - by Appointment Only – Bring username & password for DODD & CCBDD	Monday, April 17 Call for appointment	CCBDD ADMIN BUILDING	ALL Providers - 1:1 assistance with billing, DODD MSS and Data Warehouse & PST.	
MUI - Incidents Adversely Affecting Health and Safety, Individual Rights and Health & Safety Alerts, responsibilities of staff, person centered planning, community integration, self- determination and self-advocacy	Tuesday April 18 10 am to 2 pm RSVP by APRIL13	Warrensville Hts. Library	Agency provider employees **Required prior to first contact with individuals and Annually **	4
OVERVIEW of supporting individuals who have DD, the provider’s role in HCBS Waiver services, and Universal Precautions	Thurs, April 20 10 am to 2 pm RSVP by APRIL13	Parma Library, Powers Blvd.	Agency provider employees ** Required prior to first contact with individuals**	4

MAY

Training Topic and Description	Date and Time	Location	Target Audience	Training Hours
OPEN HOURS - by Appointment Only – Bring username & password for DODD & CCBDD	Monday, May 1 Call for a ppointment	CCBDD ADMIN BUILDING	ALL Providers - 1:1 assistance with billing, DODD MSS and Data Warehouse & PST.	
MUI - Incidents Adversely Affecting Health and Safety, Individual Rights and Health & Safety Alerts, responsibilities of staff, person centered planning, community integration, self- determination and self-advocacy. For full day attendees, lunch is on your own from 1 to 2 pm.	Thurs, May 4 (8:30 to 9 AM Registration) 9 AM to 1 PM RSVP by April 28	William Patrick Day Services Center 2421 Community College Ave. Cleveland, OH 44115-3118	Agency provider employees **Required prior to first contact with individuals and Annually ***	4

Training Topic and Description	Date and Time	Location	Target Audience	Training Hours
OVERVIEW of supporting individuals who have DD, the provider's role in HCBS Waiver services, and Universal Precautions	Thurs, May 4 (12:30 to 1 PM Registration) 1PM to 5PM RSVP by April 28	William Patrick Day Services Center 2421 Community College Ave. Cleveland, OH 44115-3118	Agency provider employees ** Required prior to first contact with individuals ***	4
DEFENSIVE DRIVING FOR THE EXPERIENCED DRIVER: Learn skills to be a safer driver and to provide good service. ***Learn Defensive driving techniques	Monday, May 15 10 AM to 12 PM RSVP by May 8	Parma Library SNOW RD Branch	All Providers and agency staff.	2
TRANSPORTING ADULTS Review of Non-Medical Transportation (NMT) Rule, service specific hiring and training requirements, service documentation and billing requirements.	Monday, May 15 12:30 to 2:30 PM RSVP by May 8	Parma Library SNOW RD Branch	Training for NEW NMT Agency and Independent Providers and new management or supervisory employees.	2
OPEN HOURS - by Appointment Only – Bring username & password for DODD & CCBDD	Monday, May 15 Call for appointment	CCBDD ADMIN BUILDING	ALL Providers - 1:1 assistance with billing, DODD MSS and Data Warehouse & PST.	
OVERVIEW of supporting individuals who have DD, the provider's role in HCBS Waiver services, and Universal Precautions	Tuesday May 16 10 am to 2 pm RSVP by May 9	Garfield Hts. Library	Agency provider employees ** Required prior to first contact with individuals**	4
POSITIVE PRACTICES IN SUPPORTING INDIVIDUALS: Anyone can get angry, frustrated, and upset. Do you support someone who has difficulty managing stress, frustration, and emotions? Do you know how you can help a person to calm down before the situation gets out of control?	Tuesday, May 23 10am to 2 pm RSVP by May 16	Maple Hts Library	All Providers and agency staff.	4
MUI- Incidents Adversely Affecting Health and Safety, Individual Rights and Health & Safety Alerts, responsibilities of staff, person centered planning, community integration, self- determination and self-advocacy	Weds, May 24 10 am to 2 pm RSVP by May 17	Parma Library, Powers Blvd.	Agency provider employees **Required prior to first contact with individuals and Annually **	4

LOCATIONS

BAY VILLAGE LIBRARY 502 Cahoon Road, Bay Village South of Cahoon Park near Wolf Road	BEACHWOOD LIBRARY 25501 Shaker Boulevard, Beachwood Corner of Richmond & Shaker Boulevard	CCBDD ADMINISTRATION BUILDING 1275 Lakeside Ave. E., Cleveland Next to Channel 3
CCBDD BIG CREEK CENTER 6149 West 130th Street Parma, OH 44130-1042	CCBDD WILLIAM PATRICK DAY SERVICES CENTER, 2421 Community College Ave. Cleveland, OH 44115-3118	CLEVELAND HEIGHTS LIBRARY Lee Road Branch, 2345 Lee Road Cleveland Heights
FAIRVIEW PARK LIBRARY 21255 Lorain Road, Fairview Park Just west of West 210th Street	GARFIELD HEIGHTS LIBRARY 5409 Turney Rd., Garfield Hts. 44125	INDEPENDENCE LIBRARY 6361 Selig Drive • Independence, Ohio 44131
MAPLE HEIGHTS LIBRARY 5225 Library Lane, Maple Heights	PARMA LIBRARY 6996 Powers Boulevard, across from the hospital	PARMA SNOW RD LIBRARY 2121 Snow Road Parma, Ohio 44134
VOCATIONAL GUIDANCE SERVICES (VGS) Training Center , 2235 East 55th St Cleveland	WARRENSVILLE HEIGHTS LIBRARY 4415 Northfield Road Warrensville Heights, Ohio 44128	