



REQUEST FOR PROPOSALS

Sealed proposals will be received at the Cuyahoga County Board of Developmental Disabilities, Cuyahoga County, 1275 Lakeside Avenue, Cleveland, Ohio 44114 until 10:00 A.M. on December 5, 2017 at which time proposals will be publicly opened.

RFP: Uniformed Unarmed Security Guard Services for Various CCBDD Sites.

Specifications for the proposed contract may be obtained by calling the office of Sharon Fallon, 216-736-2632, in the Purchasing Department of the Cuyahoga County Board of Developmental Disabilities, 1275 Lakeside Avenue, Cleveland, Ohio 44114 between the hours of 9:00 AM and 3:00 PM, Monday through Thursday until the deadline for submitting proposals. Bids will only be accepted from Plan Holder of Record. In order to be a Plan Holder of Record, bidding documents must be obtained from the CCBDD Purchasing Department.

There will be a Pre-Proposal Meeting on November 20, 2017 at 10:00 A.M. at the Michael A. Donzella Administration Building, Cuyahoga County Board of Developmental Disabilities, 1275 Lakeside Avenue, Cleveland, Ohio 44114. It is strongly recommended that all potential respondents attend.

Each response shall be accompanied by a bid bond executed by a surety company authorized to do business in Ohio, or by a certified check on a solvent bank. It shall be payable to the Cuyahoga County Board of Developmental Disabilities, in a sum of five hundred dollars (\$500). The certified check or bond will be held as a guarantee that if the response is accepted, the parties will enter into a contract.

Each proposal must state in full, the name and address of each person, firm or corporation interested in the proposal submitted.

The Cuyahoga County Board of Developmental Disabilities reserves the right to accept or reject any proposal or any part or all parts of any proposal submitted, and waive all technicalities.

Kathryn Caldwell, Purchasing Manager

1st Adv: November 7, 2017

2nd Adv: November 14, 2017