

UPDATING PROVIDER CONTACT INFORMATION ON THE DODD WEBSITE

It is required that providers maintain up to date name, address, phone number, and email address with both the Oh Dept of DD and the Cuyahoga County Board of DD.

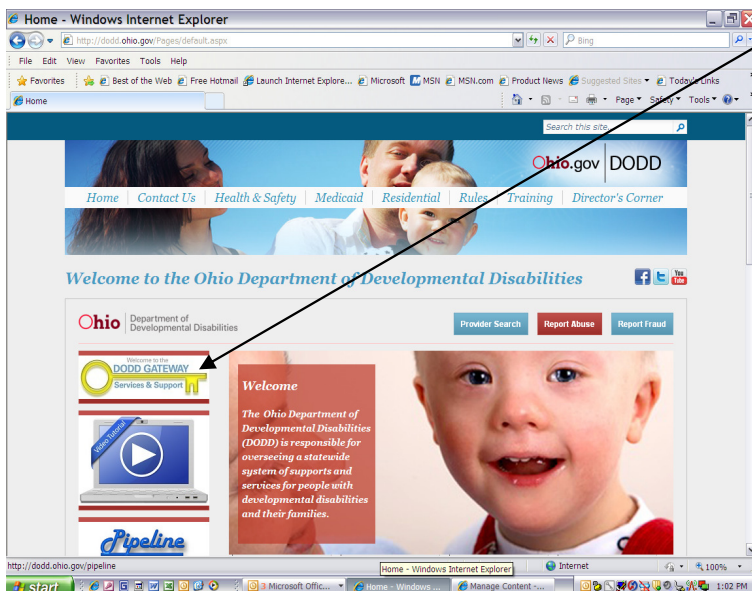
Failure to do so may result in billing problems, failure to receive vital information, and potentially - loss of certification.

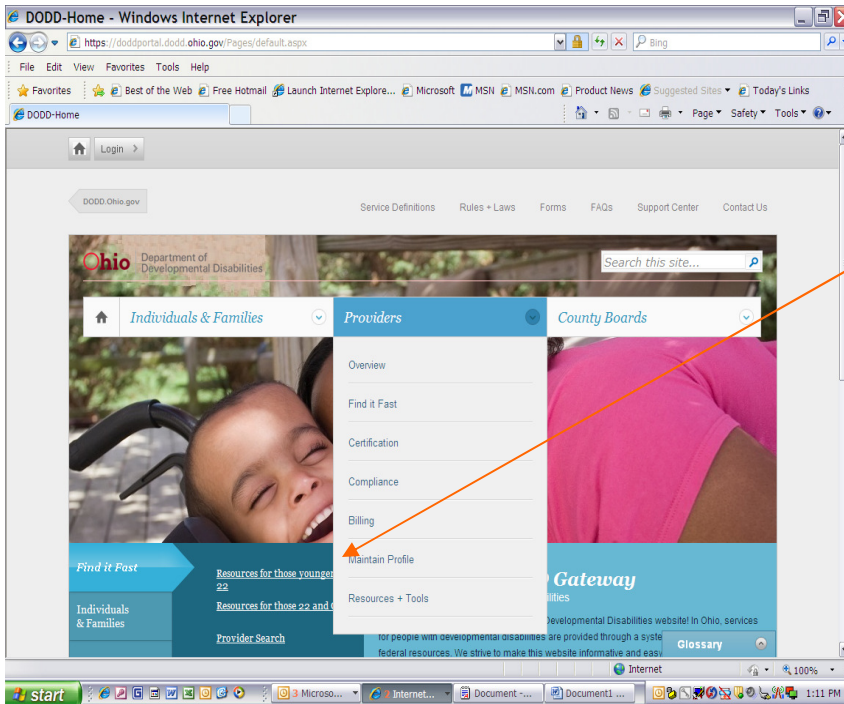
DODD website: <http://dodd.ohio.gov/Pages/default.aspx>



If you don't have a username or password, the Provider tutorial is available about how to apply for a username and password.

If you have a username and password, go to the DODD Gateway, the **Gold Key** and log in.





Click on the Provider Tab and then **Maintain Profile**

Click on **Update Demographics**

